

RE-ORGANIZATIONAL MEETING
January 9, 2024

The Re-Organizational Meeting of the Burke Town Board was held on January 9, 2024 at the Burke Town Court House and Municipal Offices. Bill Wood, Supervisor of the Town of Burke called the meeting to order at 5:58 P.M.

The Pledge of Allegiance to the Flag was said.

Roll Call:

| | |
|--------------------|----------------|
| Supervisor: | Bill Wood |
| Councilman: | Tim Crippen |
| | Jim Otis |
| | Paddy Wheeler |
| | Eric Ashlaw |
| Supt. of Highways: | Larry LaPlante |
| Town Clerk: | Judy Tavernier |
| Bookkeeper: | Linda Trudell |
| Code Officer: | Jim Dumont |

This Regular Meeting is being voice recorded by the Burke Town Clerk, Judy Tavernier.

A motion to accept the December 28, 2023 minutes as read was made by Tim Crippen and seconded by Paddy Wheeler.

Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Abstain, Bill - Aye.

No Public Comments were made.

New Business:

1. Oaths of Office were taken and signed by Bill Wood – Town Supervisor, Tim Crippen – Deputy Town Supervisor, Paddy Wheeler – Town Councilman, Eric Ashlaw – Town Councilman, and Jim Dumont – Code Enforcement Officer. Other appointees will be done at a later time.
2. Progress has started on the Annual Finance Report.
3. Burke Volunteer Fire Department Contract – Jim Otis motioned to sign the contract with payment of \$68,019 due in March. Tim Crippen seconded.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
4. Chateaugay Rec Park Agreement – Motion to sign the agreement for \$4,000 was made by Paddy Wheeler and seconded by Jim Otis.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
5. 2024 Appointed positions were made and approved on a motion by Tim Crippen and seconded by Jim Otis. Copies were distributed to Board Members.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
6. Copies of the current policies were distributed to Board Members for review and discussion at next meeting.
7. **RESOLUTION #1-2024** A motion was made by Paddy Wheeler and seconded by Eric Ashlaw to pass a resolution to pay New York State Electric and Gas (NYSEG) bills before the regularly scheduled meetings to avoid acquiring late payment fees. Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
8. **RESOLUTION #2-2023** - A motion was made by Tim Crippen and seconded by Jim Otis to pass a resolution to pay Time Warner Cable/Spectrum bills before the regularly scheduled meetings to avoid acquiring late payment fees.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
9. Jim McHugh has signed the 2024 Dog Control Officer contract.
10. A letter dated 1/3/2024 was received from Linda Trudell resigning from the position of Court Clerk. Tim Crippen made the motion to accept her resignation from this position with many thanks for her years of service. Jim Otis seconded.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye. We will look for a replacement.

11. Jim Otis made the motion to sign the agreement with the Burke Adult Center.
Paddy Wheeler seconded the motion.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
12. Paddy Wheeler made the motion to appoint Jim Dumont as Code Enforcement Officer for 2024. Eric Ashlaw seconded the motion.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
13. Paddy Wheeler made the motion to approve and sign the 2024 contract for the Town Health Officer Diane Walfield for \$100.00. Jim Otis seconded.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
14. Paddy Wheeler made the motion to approve and sign the contract for the Thayers Corner Water District Commissioner Dale Parmeter for maintenance.
Tim Crippen seconded the motion.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
15. Tim Crippen suggested starting the bid process for lawn mowing at the meeting in February.
16. A memo from Franklin County Treasurer's Office noted that Burke and Chateaugay have the lowest rate per thousand in the county.

Old Business:

1. The Yearly Justice Court Audit will be performed by Councilmen Tim Crippen and Paddy Wheeler. Date to be determined.

No Highway Committee report.

Highway Superintendent Report: Keeping up with the weather – There's been a lot of freezing rain. Cable has been replaced on the truck. Garage is being cleaned when possible. Backed into an employee's personal vehicle. Estimate of damage \$4,056.17. Our insurance company has been notified.

The Code Officer reported no income. Building permit for AES Glengarry Solar has been sent.

Financial Reports: Statement as of 12-31-2023. Jim Otis made a motion to transfer \$30,000 from the highway savings account to cover payroll until taxes come in and then transfer that amount back to the savings account. Paddy Wheeler seconded.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
A motion was made by Paddy Wheeler and seconded by Jim Otis to accept the Financial Report. Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.
Bank Reconciliation Reports have not yet been received.

No Public Comments were made.

Bills were paid.

A motion to adjourn at 6:58 P.M. was made by Tim Crippen and seconded by Eric Ashlaw. Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.

Respectfully submitted,



Judy Tavernier, Town Clerk
Recorded by, Judy Tavernier, Town Clerk

Attachments:

- Resolution #1 – NYSEG Early Payment
- Resolution #2 – Time Warner Spectrum Early Payment

RESOLUTION #1-2024

The Town Board of the Town of Burke, County of Franklin, and State of New York having met in a Re-organizational meeting at the Burke Town Courthouse in the Town of Burke on the 9th day of January at 6:00 P.M. in the year 2024.

The following resolution was moved, seconded and passed.

The motion was made by Paddy Wheeler and seconded by Eric Ashlaw.

Roll Call: Jim - aye, Tim - aye, Paddy - aye, Eric - aye, Bill - aye.

WHEREAS: The Town of Burke is determined to pay all bills incurred in a timely manner with no penalty for late payment.

NOW, THEREFORE, LET IT BE RESOLVED: The Town of Burke will pay New York State Electric and Gas (NYSEG) bills before regularly scheduled meetings to avoid acquiring late payment fees.

I, JUDY TAVERNIER, TOWN CLERK OF BURKE, COUNTY OF FRANKLIN, STATE OF NEW YORK, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS ADOPTED BY THE BURKE TOWN BOARD ON THE 9TH DAY OF JANUARY 2024, AND THAT THE SAME IS A TRUE AND CORRECT COPY OF THE ORIGINAL RECORD IN MY OFFICE AND OF THE WHOLE THEREOF.

IN WITNESS WHEREOF, I
HAVE SET MY HAND AND
SEAL THIS 9TH DAY OF
JANUARY 2024.



JUDY TAVERNIER
BURKE TOWN CLERK

RESOLUTION #2 - 2024

The Town Board of the Town of Burke, County of Franklin, and State of New York having met in a Re-organizational meeting at the Burke Town Courthouse in the Town of Burke on the 9th day of January at 6:00 P.M. in the year 2024.

The following resolution was moved, seconded and passed.

The motion was made by Tim Crippen and seconded by Jim Otis.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.

WHEREAS: The Town of Burke is determined to pay all bills incurred in a timely manner with no penalty for late payment.

NOW, THEREFORE, LET IT BE RESOLVED: The Town of Burke will pay Time Warner Cable/ Spectrum bills before regularly scheduled meetings to avoid acquiring late payment fees.

I, JUDY TAVERNIER, TOWN CLERK OF BURKE, COUNTY OF FRANKLIN, STATE OF NEW YORK, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS ADOPTED BY THE BURKE TOWN BOARD ON THE 9TH DAY OF JANUARY 2024, AND THAT THE SAME IS A TRUE AND CORRECT COPY OF THE ORIGINAL RECORD IN MY OFFICE AND OF THE WHOLE THEREOF.

IN WITNESS WHEREOF, I
HAVE SET MY HAND AND
SEAL THIS 9TH DAY OF
JANUARY 2024.



JUDY TAVERNIER
BURKE TOWN CLERK