

REGULAR TOWN BOARD MEETING  
November 15, 2016

The Regular Meeting of the Burke Town Board was held on November 15, 2016 at the Burke Town Court House. Supervisor David Vincent declared the meeting to order at 6:59 P.M. The Pledge of Allegiance to the Flag was said.

Roll Call:

Councilman: Arnold Lobdell  
Bill Wood, arrived 7:10 P.M.  
Jim Otis  
Tim Crippen  
Supervisor: David Vincent  
Supt. of Highways: Tom Russell  
Town Clerk: Elizabeth Downing  
Bookkeeper: Judy Dumont, arrived 7:30 P.M.  
Code Officer: Jim Dumont

Arnold Lobdell and Jim Otis met with the teamsters and have started negotiations. Councilmember Bill Wood was not absent from the September 12, 2016 meeting. A motion to accept the corrected September 12, 2016 minutes was made by Arnold Lobdell and seconded by Tim Crippen. Roll Call: Arnold aye, Bill absent, Tim aye, Jim aye and David aye.

A motion to accept the September 27, 2016 minutes as read was made by Bill Wood and seconded by Jim Otis. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

A motion to accept the October 11, 2016 minutes as read was made by Tim Crippen and seconded by Arnold Lobdell. Roll Call: Arnold aye, Bill abstain, Tim aye, Jim aye and David aye.

New Business:

1. All Bank Account records held with Community Bank have been updated and persons designated to access these records will sign paperwork tonight to get their signatures put on file with the bank.
2. Only 1 copy of the Bookkeeper's Monthly Budget report with all bank statements attached will be presented to the Burke Town Board for review at the monthly meeting to secure bank account data. This report will be filed with the Town Clerk at the end of the meeting.
3. Due to concern for fuel price bidding raised by the 2016 Comptroller's Audit, a committee of 2 people will be appointed after the start of the new fiscal year, to solicit bids to designate a fuel supplier for the Town of Burke.
4. The Franklin County Compensation Board has sent paperwork for the Burke Town Volunteer Fire Department. Jim Dumont was given the paperwork and will work with John Martin of the Fire Department to complete it.
5. A motion to re appoint Keith Trudeau to the Burke Town Board of Assessment Review was made by David Vincent and seconded by Tim Crippen. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.
6. Elizabeth Downing, Burke Town Clerk, asked the Burke Town Board if a mail box at the Burke Town Courthouse should be put in and the post office boxes at the Burke Post Office should be cancelled. The Burke Town Board decided to keep the post office boxes at the Burke Post Office.

The Highway Committee did not meet.

Highway Superintendent's Report:

1. Arnold Lobdell asked Tom Russell, Burke Highway Superintendent, what Burke Highway Employees hours were. Winter hours are: 6:00 A.M. to 2:30 P.M. Monday through Friday with a 15 minute break at 9:00 A.M. and lunch from 12:00 to 12:30 P.M. Summer hours are: 6:00 A.M. to 4:30 P.M. Monday through Thursday with a 15 minute break at 9:00 A.M. and lunch from 12:00 to 12:30 P.M. During the summer hours if the day is busy the men skip lunch and leave at 4:00 P.M. As a rule, the men do not skip lunch. The Board recommends that Tom let the men know that lunch should not be skipped as a rule.
2. Hard hats are worn if the job requires it. The Board recommended that all employees have hard hats on if they exit their truck. The Highway Department employees should follow the Franklin County work practices on hard hats.
3. Discussion on acquiring a thumb print reading time clock that would coordinate with the Bookkeeper's records was discussed by the Board. The Highway employee's receive paychecks on Wednesday of the next week. The Highway Employee's may start receiving their checks on a different pay schedule to facilitate QuickBooks's payroll starting and the newer accounting system that the Burke Town Bookkeeper is implementing. A motion to put in a regular card punching time clock verses a thumb print reading time clock was made by Jim Otis and seconded by Bill Wood. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

4. The Highway Department has been grading roads, performing maintenance and setting up the trucks for snow plowing and brush hogging.

Old Business:

1. Bill Wood said Scott Reynolds asked what is happening with the Old Town Hall. Bill said we are waiting on Shawn Burke to give us an estimate. He asked if the Town of Burke has secured a Variance. This will be looked into.
2. Bill Wood has voiced his displeasure with our attorney, Nathan Race, due to failure to get the initiative to extend the Burke Supervisor and Burke Tax Collector terms from 2 years to 4 years. He does not feel that we should pay the attorney bill submitted by Attorney McArdle. David Vincent said he has said that he gave his word that the bill will be paid.

Tom Russell, Highway Superintendent, excused himself from the Town Meeting at 8:15 P.M.

Burke Citizen, Donald Johnston, feels that \$250.00 a season to rent a garage bay is too much. He feels that \$150.00 a season is fairer. He did give the Supervisor a check for \$250.00 for this year's rent.

The Burke Town Board discussed what fees that the Code Officer should be charging to obtain a permit to build a Solar Array. \$2.75 per kilowatt for a commercial installation was discussed. The Board would like to see if there is an opportunity for the Town of Burke to collect taxes on the Solar Array sites. The Board tabled the discussion for another meeting to find out additional information. The Code Officer collected \$190.00 for the month of October. A motion to accept the October 2016 Code Officers Report was made by Arnold Lobdell and seconded by Tim Crippen. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

\$15,784.02 should have been put under Highway Townwide Account DA5142.4 Snow/Ice Removal Contractual not Highway Townwide Account DA5130.4 Machinery Contractual. A motion to accept the October 2016 Financial Report as corrected was made by Tim Crippen and seconded by Bill Wood. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David, aye.

Resolution #18-2016 - A motion to pass a resolution to adopt Highway Fund Budget Amendment #4 was made by Tim Crippen and seconded by Bill Wood. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye. \$15,000.00 was appropriated from Account#DB909 Highway Outside Village Fund Balance and \$9,225.00 was appropriated from Account#DB5110.4 Highway Outside Village General Repairs Contractual. \$24,225.00 was deposited into Account#DB5112.2 CHIPS 1A Outside Village Improvements.

Public Comments:

Citizen Keith Trudeau asked about how the New York State Contract Fuel Prices are set for the Town. He stated that a relative of his noted that Adirondack Energy over charged them and had a complaint against them. Adirondack Energy gave them a credit. Supervisor Vincent stated that the same situation was found by the New York State Comptroller's 2016 Audit and we will be looking to secure bids for fuel pricing starting in 2017.

A motion was made by Arnold Lobdell and seconded by Jim Otis to have the Burke Town Board enter into Executive Session to discuss the new Teamsters Contract submitted for Highway Department Employees at 8:33 P.M. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David, aye.

The Board returned from Executive Session and reconvened the meeting at 8:52 P.M.

A motion to accept the Teamsters Union 687 Contract for the Burke Town Highway Department Employees negotiated by Burke Councilmembers Jim Otis and Arnold Lobdell was made by Bill Wood and seconded by Tim Crippen. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David, aye. The Contract will be signed and sent to the Teamsters and a copy will be retained with the Burke Town Clerk.

Bills were paid.

A motion to adjourn at 9:12 P.M. was made by Jim Otis and seconded by Tim Crippen. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

Respectfully submitted,  
Elizabeth A. Downing, Town Clerk



Recorded by, Elizabeth A. Downing, Town Clerk