

RE-ORGANIZATIONAL MEETING  
January 3, 2017

The Re-organizational Meeting of the Burke Town Board was held on January 3, 2017 at the Burke Town Court House and Municipal Offices. David Vincent, Supervisor of the Town of Burke called the meeting to order at 7:05 P.M. The Pledge of Allegiance to the Flag was said.

Roll Call:  
Councilman: Arnold Lobdell  
Bill Wood  
Jim Otis  
Tim Crippen  
Supervisor: David Vincent  
Supt. of Highways: Tom Russell, absent  
Town Clerk: Elizabeth Downing  
Bookkeeper: Judy Dumont  
Code Officer: Jim Dumont

A motion to accept the December 13, 2016 minutes as read was made by Bill Wood and seconded by Tim Crippen. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

A motion to accept the December 29, 2016 minutes as read was made by Jim Otis and seconded by Arnold Lobdell. Roll Call: Arnold aye, Bill abstain, Tim abstain, Jim aye and David aye.

Donald Johnston, representing the Burke Adult Center, asked the Burke Town Board to be patient with the Adult Center in the coming weeks.

Burke Citizen, Debra Smith, appeared before the Burke Town Board stating that she has issues with Highway Superintendent Thomas Russell not plowing in front of her residence and may go to court to settle the issue. Superintendent Russell was not at the meeting but the Board will follow up on Citizen Smith's complaint.

A motion was made to go into Executive Session at 7:35 P.M. by Bill Wood and seconded by Tim Crippen. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

The Board returned from Executive Session at 8:02 P.M. Items covered in Executive Session:

1. The Burke Town Board will take responsibility for the Highway employee's payroll error and will pay any extra charges on extra tax filing the employee's incur from this error.
2. A motion was made by Arnold Lobdell and seconded by Jim Otis to discontinue the \$0.50 per hour pay increase given to the Deputy Highway Superintendent and replace it with a \$500.00 lump sum payment per year due at the end of the fiscal year. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye. This policy was changed due to misuse of position and overpayment of funds.
3. The Burke Town Board will see if they can help Burke Citizen Debra Smith's complaint by discussing the matter with the Association of Towns.

A motion was made by Arnold Lobdell and seconded by Tim Crippen to accept Highway Superintendent, Tom Russell's nominee Jason Lawrence as the Burke Town Deputy Highway Superintendent. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

Resolution #1-2017 - A motion was made by Tim Crippen and seconded by Arnold Lobdell to cover the Burke Town Highway Department for Mutual Aid. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye. The Town of Burke's governing board voted to allow the Burke Town Highway Superintendent, or his representative, if absent, the use of, borrow, or exchange of any town owned equipment, tools, materials, or men by any state, county, or village agency, town, municipality, school district, community college, state university, local fire district, upon such terms and conditions as may be agreed upon by the parties involved.

A motion was made to accept the 2017 Burke Town Supervisor's list of appointments. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

A motion was made to raise the appointed Bookkeeper's position by \$500.00 per year by Bill Wood and seconded by Jim Otis. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye. The Board recommended this raise due to the increased work performed by the bookkeeper getting the new payroll program in place.

A motion was made by Arnold Lobdell and seconded by Jim Otis to accept the current Investment Policy. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

The current Burke Town Procurement Policy changes that are required by the 2016 audit that was performed by the NYS Comptroller's Office will be addressed at the next meeting.

Changes to correct the Town of Burke address were made to the Burke Courthouse Bond Agreement.

A motion was made to accept the current 3rd Party Collateral Source Agreement and Code of Ethics by Bill Wood and seconded by Arnold Lobdell. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

Resolution #2-2017 - A motion to pass a resolution to authorize the Burke Town Supervisor to enter into a 2017 contract with North Country LIFE FLIGHT, Inc. for the sum of \$300.00 was made by Tim Crippen and seconded by Jim Otis. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

A motion to enter into a 2017 Contract between the Town of Burke and Jim Dumont, Burke Code Officer was made by Bill Wood and seconded by Tim Crippen. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

A motion to enter into a 2017 Contract between the Town of Burke and Diane Walfield, Burke Health Officer was made by Jim Otis and seconded by David Vincent. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

A motion to enter into a 2017 Contract between the Town of Burke and Dale Parmeter to preform Thayer's Corner's Water District mowing was made by Tim Crippen and seconded by Jim Otis. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

Resolution #3-2017 - A motion was made by Jim Otis and seconded by David Vincent that the Town of Burke requests the Franklin County Highway Department to assist with paving as required by the Burke Town Highway Superintendent and to assist with shoulder machine if needed. Also, that the Town of Burke will hold the County harmless from Property Damages and any claims brought by a third party as a result of this work, and if the County is held responsible for damages, the Town of Burke will indemnify Franklin County. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

Resolution #21-2016 - A motion to pass a resolution to adopt General Fund Budget Amendment #5 was made by Tim Crippen and seconded by Jim Otis. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye. \$417.54 was appropriated from Account#A9060.81 Hospital and Medical Savings Account. \$417.54 was deposited into Account#A9060.8 Hospital and Medical Insurance.

Resolution #22-2016 - A motion to pass a resolution to adopt Highway Fund Budget Amendment #6 was made by Jim Otis and seconded by Bill Wood. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye. \$144.32 was appropriated from Account#DA5142.4Townwide Snow Removal, Contractual. \$144.32 was deposited into Account#DA5130.4 Townwide Machinery, Contractual.

Resolution #23-2016 - A motion to pass a resolution to adopt Thayer's Corner's Water District Fund Budget Amendment #7 was made by Arnold Lobdell and seconded by Jim Otis. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye. \$1295.00 was appropriated from Account#FX8310.2 Equipment. \$1295.00 was deposited into Account#FX8310.4 Water Contractual.


An additional January Town Board Meeting will be held on January 17, 2017 at 7:00 P.M. at the Burke Town Courthouse to discuss the Highway plow truck info.

Jim Otis will meet with John Carr of Blue Mountain Engineering tomorrow to get a list of materials needed for the new Burke Courthouse heating system.

Bills were paid.

A motion to adjourn at 8:40 P.M. was made by Tim Crippen and seconded by Bill Wood. Roll Call: Arnold aye, Bill aye, Tim aye, Jim aye and David aye.

Respectfully submitted,  
Elizabeth A. Downing, Town Clerk



Recorded by, Elizabeth A. Downing, Town Clerk