TOWN BOARD MEETING
August 11, 2026

The Regular Meeting of the Burke Town Board was held on Tuesday, August 11, 2026 at the Burke Town Court House.
Supervisor Bill Wood declared the meeting to order at 6:00 p.m.

Roll Call:	
Town Supervisor:	Bill Wood
Councilman:	Tim Crippen
	Jim Otis
	Paddy Wheeler
	Eric Ashlaw
Supt. Of Highways:	Jerry Malark
Town Clerk:	Judy Tavernier
Bookkeeper:	Debbie Kemp
Code Enforcement Officer:	Brenda Perreault - Absent
Guests:	Anne Waling N. Country Wind

This Meeting is being voice recorded by the Burke Town Clerk.

The meeting began with the Pledge of Allegiance to the Flag.

Minutes from the July 14, 2026 meeting were read and accepted with 1 correction on a motion by Eric Ashlaw and seconded by Tim Crippen.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Abstain, Eric - Aye, Bill - Aye.

New Business:

1. Anne Waling from North Country Wind brought an enlarged map of the area indicating location of planned road use routes. Site plans have been submitted to NYS for approval. Currently testing to prepare for foundation work. They have been asked to mark turbine addresses for emergency personnel.

2. Tim Crippen made the motion to enter into an Executive Session to discuss a personnel issue. Paddy Wheeler seconded the motion. Session began at 6:14 p.m. Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye. Session ended at 6:35 p.m. on a motion by Eric Ashlaw and seconded by Paddy Wheeler. No action was taken. Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.

3. A proposed addendum to Brookside decommissioning plan was presented. Tim Crippen made the motion to accept the addendum. Paddy Wheeler seconded. Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Abstain.

4. The first step for the Bio-solids law is to complete the SEQR process. Matt McArdle will assist with this step.

5. Proposed local law for restrictions for burial plots was reviewed. Tim Crippen made the motion to proceed with process to implement this law. Jim Otis seconded the motion. Public hearing will be scheduled for next meeting on 9/8/2026. Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.

6. RESOLUTION 15 – 2026 to establish the Standard Work Day for Town Supervisor, Town Board Members, Town Clerk, Director of Finance, Highway Superintendent, Court Clerk, and Tax Collector as required by NYSLRS was passed on a motion made by Eric Ashlaw and seconded by Jim Otis.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.

7. Budget planning is beginning. Tentative budget will be presented at the September meeting. A work session is planned for Monday, September 21, 2026 at 6:00 p.m. to review and discuss.

8. Cyber Security Training will be given on 8/13/2026 at 1:00 p.m. This training is required by NYS for all employees who utilize computers, phones, etc. AED/CPR Training will be conducted at 2:00 p.m. on the same day.

9. Roger LaBombard from Chateaugay expressed their appreciation of the recent assistance with installation of the culvert on the Earlville Road.

10. Also received a Thank You note from the Chateaugay Revitalization Committee, and the Leavitt family in memory of Bertha Leavitt.

11. Received Budget report from Foothills Ambulance.

12. Real Property sent the tentative apportionment for the Foothills Ambulance District for 2027 – Burke's share is 120,481.72 which is 20.23% of the full value.

13. A resident has filed a Small Claims Assessment Review Petition.

14. Assemblyman Cashman is planning on visiting this area and would like to meet with town representatives to discuss needs and improvements in the town. We are waiting for verification of our proposed times.

15. Septic tank workshop is planned for 8/27/2026. Grants may be available.

16. Jeremy Evans, IDA is seeking NYS funding for accessory dwelling units (ADUs).

17. Glengarry Solar update indicates construction should be completed by mid-August.

18. Danny Johnston will be taking the Honor Flight. Tim Crippen proposed we create a memorial garden/park with a bench and stone to commemorate those who have given so much to our community – Veterans, EMT, Fire Department workers, Border Patrol, etc. No names – just the departments. It was suggested that it be created near the flagpole in front of the town hall. A ceremony be done annually and a wreath laid on the stone on the first Saturday in October. Bench was estimated at $700 plus a stone cross. A sub-committee was selected to research and work on this. Tim Crippen, Debbie Kemp, and Eric Ashlaw volunteered for this committee.

Old Business:

1. Town sign –Davis Printing can do the signs. Paddy Wheeler, Tim Crippen, and Eric Ashlaw will research and report back.

2. Care for the cemeteries has not improved and is still inadequate. A letter will be sent to Trombley's Property Management that improvement must occur or contract will be considered void and no further payments will be made. A clause indicating this addendum will be included in the next contract.

Code Officers Report: Month of July - $570.60 with year to date total of $3,512.40.
Jim Otis made the motion to accept this report. Paddy Wheeler seconded.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.

No Highway Committee Report.

Highway Superintendent Report: Truck should be received shortly. New culvert was installed on the Callahan Road. Currently paying back services to neighboring towns. Planning on doing shoulders next week. Sand will be purchased from Robinson's. Someone is stealing stop signs.

Financial Report: Tim Crippen motioned to accept the financial reports. Eric Ashlaw seconded the motion. Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.

Bank Reconciliation: Paddy Wheeler made the motion to accept the bank reconciliation reports. Tim Crippen seconded the motion.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.

No Public Comments:

Bills were paid.

Motion to adjourn was made by Tim Crippen and seconded by Paddy Wheeler.
Roll Call: Tim - Aye, Jim - Aye, Paddy - Aye, Eric - Aye, Bill - Aye.

Meeting adjourned at 8:14 p.m.

Respectfully submitted,

Judy Tavernier

Judy Tavernier, Town Clerk

Attachment:
Resolution # 15 – 2026 – Record of Activity – Town Employees

Resolution 13-2026

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Office of the New York State Comptroller
NYSLRS
New York State and Local Retirement System
110 State Street, Albany, New York 12244-0001

Please type or print clearly in blue or black ink

Received Date

Standard Work Day Resolution for Employees*

Employer Location Code
3 0 8 3 6

See Instructions for completing form on reverse side

RS 2418
(Rev.05/22)

BE IT RESOLVED, that the Town of Burke, Location code 30836, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
TownSupervisor	6.0
Town Board Members	6.0
Town Clerk	6.0
Director of Finance	6.0
Highway Superintendent	8.0
Court Clerk	6.0
Tax Collector	6.0

On this 11 day of August, 20 26

Judy Tavernier (Signature of Clerk)

Date enacted: 08/11/2026

I, Judy Tavernier, clerk of the governing board of the Town of Burke (Name of Employer),

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 11 day of August, 20 26 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that ____ of such members were present at such meeting and that ____ of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I hereunto
Set my hand and the seal of the

Town of Burke
(Name of Employer)

(seal)

*To be used for all employees. Please list Elected and Appointed Officials on the form Standard Workday and Reporting Resolution for Elected and Appointed Officials (RS2417-A).

For important information and instructions – See Back Page